ADMINISTRATIVE MANUAL BROADCAST 012

May 08, 2014 PLEASE POST

Agency Heads Bureau Heads Human Resources Officers

Re: Administrative Policy Manual Update

<u>AM-402-1: Collection of Revenue</u> has now been updated. It is available on the BBMR intranet: <u>https://cobweb.baltimorecity.gov/bbmr/administrative/policies/AM-402-1.pdf</u>. It is also available on the BBMR web site: <u>http://bbmr.baltimorecity.gov/AdministrativeManual.aspx</u>.

AM-402-3: Letter of Credit is now removed.

AM-402-3-1: Letter of Credit: Application Procedure is now removed.

AM-402-3-2: Letter of Credit: Drawdown Procedure is now removed.

AM Website for the entire manual: http://cobweb.baltimorecity.gov/bbmr

Bureau of the Budget and Management Research, Department of Finance