

ADMINISTRATIVE MANUAL

BROADCAST 006

January 3, 2013
PLEASE POST

Agency Heads
Bureau Heads
Human Resources Officers

Re: Administrative Policy Manual Update

The Administrative Policy Manual is no longer available in hard copies and is updated continuously at <https://cobweb.baltimorecity.gov/bbmr>. Administrative Manual Broadcasts are emailed out to all City employees when revisions are made to the manual.

AM-204-05: Jury Service is now updated. The most updated policy is on the BBMR intranet: <https://cobweb.baltimorecity.gov/bbmr/personnel/policies/am-204-5.pdf>

AM-204-11: Military Service is now updated. The most updated policy is on the BBMR intranet: <https://cobweb.baltimorecity.gov/bbmr/personnel/policies/AM-204-11.pdf>

AM-500-01: Smoke-Free Workplace is now updated. The most updated policy is on the BBMR intranet: <https://cobweb.baltimorecity.gov/bbmr/administrative/policies/am-500-01.pdf>

AM Website for the entire manual:
<http://cobweb.baltimorecity.gov/bbmr>

Bureau of the Budget and Management Research,
Department of Finance