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AM-509-2-2

m *Pagers/Cellular Phones Request Form*

		City of Baltimore		Pager/ Cellular Request Form	
INSTRUCTIONS: <ul style="list-style-type: none"> • USE THE TAB KEY TO MOVE BETWEEN EACH FIELD • FILL IN SHADED AREAS • FOR BUDGET ACCOUNT NUMBER, <u>ENTER DASHES</u> • DATE FORMAT: <u>MM/DD/YYYY</u> - PHONE FORMAT: <u>ENTER ALL 10 DIGITS</u> • FOR DATE AND PHONE, <u>ENTER NUMBERS ONLY</u> • FORWARD TO: MUNICIPAL TELEPHONE EXCHANGE <p>THIS FORM MAY ONLY BE USED FOR REQUESTING SERVICE AT ONE (1) ADDRESS AND CHARGING ONE (1) BUDGET ACCOUNT NUMBER.</p>				MUNICIPAL TELEPHONE EXCHANGE USE ONLY	
				LG	
				BAC	
					TSR NUMBER
AGENCY NAME:				26 DIGIT BUDGET ACCOUNT NUMBER:	
BUREAU NAME:				USER'S NAME AND ADDRESS:	
ADDRESS:					
TYPED NAME OF AUTHORIZED OFFICIAL:		PHONE:			
SIGNATURE OF AUTHORIZED OFFICIAL:		DATE OF REQUEST:		CONTACT AT ABOVE ADDRESS:	PHONE:
PROVIDE:					
<input type="checkbox"/> Verizon <input type="checkbox"/> Sprint/Nextel					
<input type="checkbox"/> Digital Pager (Non – Centrex)					
<input type="checkbox"/> Blackberry Phone <input type="checkbox"/> Cellular Phone <input type="checkbox"/> Smart Phone (Specify: _____)					
<input type="checkbox"/> Air Card <input type="checkbox"/> USB Modem					
<input type="checkbox"/> Other/Special Request					
MTE RECOMMENDATIONS/ NOTES					
IT IS UNDERSTOOD THAT ALL COSTS ASSOCIATED WITH THIS REQUEST WILL BE CHARGED TO THE ABOVE INDICATED BUDGET ACCOUNT NUMBER					