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Mayor

# Fiscal 2024 Recommended Budget

Board of Liquor License Commissioners for Baltimore City

Douglas K. Paige, Executive Secretary

June 1, 2023

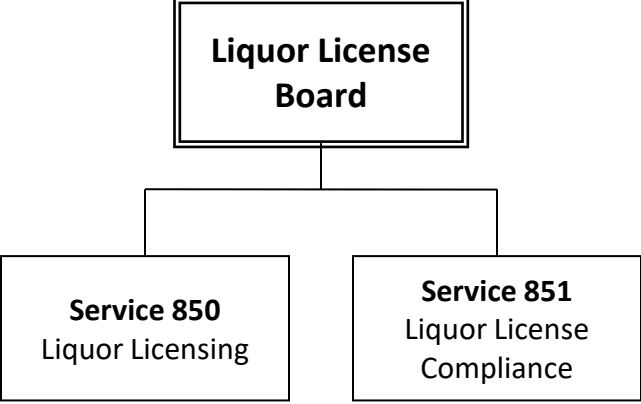
# Fiscal 2024 Agency Overview

## Agency Mission

- The Board of Liquor License Commissioners is an instrumentality of the State of Maryland responsible for regulating the sale, storage and distribution of retail alcoholic beverages in Baltimore City.
- The Board is also responsible for licensing and regulating adult entertainment businesses in Baltimore City.

## Fiscal 2024 Goals

- Maintain  $\geq 95\%$  compliance record for closing out all 311s within 72 hours.
- Collect at least 85% of violation fines within the time ordered by the Board.
- Implement new Board Rule based on enactment of 2023 SB 847/HB 916 by the General Assembly and Governor of Maryland.



# Liquor Licensing

**Pillar:** Equitable Neighborhood Development

**Service Number:** 850

**FY24 Rec. Budget:** \$1,463,116

**Service Description:** This service provides for the issuance, transference and renewal of the City’s alcoholic beverage and adult entertainment licenses. The service collaborates with applicants regarding license issuance, renewal requirements, and legislatively mandated community participation in the licensing process.

## Major Budget Items

The Board increased staff salaries through its statutory authority to set salaries for employees under Md. Alcoholic Beverages Code Ann. § 12-206. Salary adjustments were made to seven classifications funded by this service. The budget reflects reclassifying two positions including Liquor Board Accountant I (formerly Accountant I) and Liquor Board Executive Assistant (formerly Liquor Board Secretary III).

Based on vacancy trends throughout this service, \$30,205 in vacancy savings was added to the budget.

The recommended budget transfers computer software that had been budgeted in Service 851: Liquor License Compliance to Service 850: Liquor Licensing. This computer software provides cloud-based infrastructure for constituent services, inspection management, application submission and review, permitting, and revenue collection functions.

## Performance Measures

Measure	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Target	FY22 Actual	FY23 Target	FY24 Target
% of violation fines collected within time allotted by Board order	84%	81%	47%	85%	87%	85%	85%
Annual licenses renewed (liquor and adult entertainment)	1,221	1,221	1,138	1,150	1,159	1,100	1,150

# Liquor License Compliance

Pillar: Building Public Safety

Service Number: 851

FY24 Rec. Budget: \$1,442,978

**Service Description:** This service provides regular inspection of licensed establishments to ensure compliance with the State laws and regulations regarding the sale and service of alcohol within Baltimore City. In addition, this service monitors the City's adult entertainment establishments. Violations of State law and liquor board licensure rules are handled at public hearings conducted by the Liquor Board.

## Major Budget Items

The Board increased staff salaries through its statutory authority to set salaries for employees under Md. Alcoholic Beverages Code Ann. § 12-206. There were salary adjustments to all classifications funded by this service.

The recommended budget transfers computer software that had been budgeted in Service 851: Liquor License Compliance to Service 850: Liquor Licensing.

## Performance Measures

Measure	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Target	FY22 Actual	FY23 Target	FY24 Target
% of 311 calls abated or closed within 72 hours	96%	98%	100%	90%	99%	90%	95%
% of charged violations sustained at Board hearings	88%	85%	82%	90%	92%	90%	90%